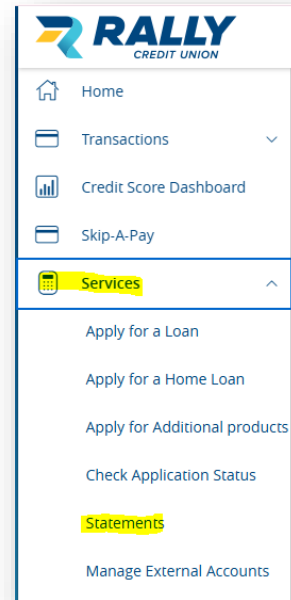
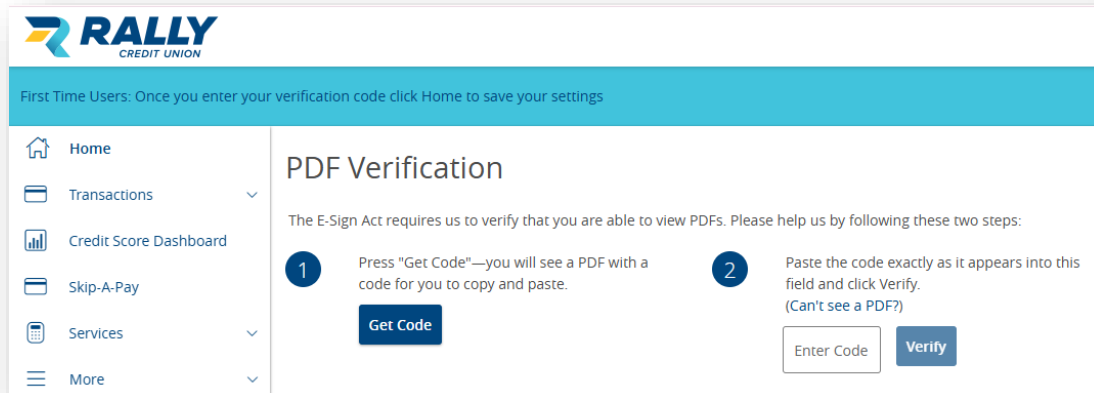


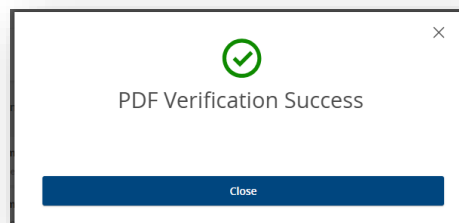
1. Once logged into online banking, from the menu select Services > Statements.



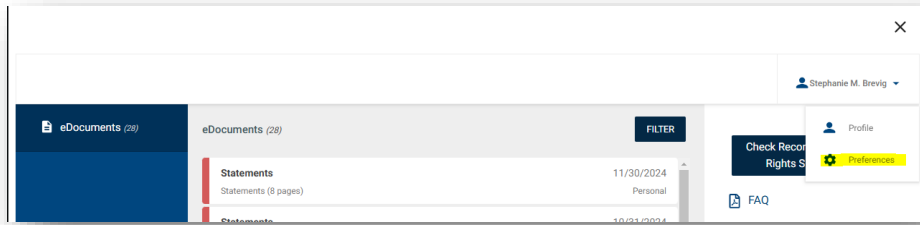
2. The member will be prompted to verify a code via PDF.
3. Selecting **Get Code** will open a new window displaying 4 letters, those letters will be entered into step 2 and selecting verify.



4. Getting the PDF verification success message, indicates they have successfully enrolled in e-statements.



5. To confirm this enrollment, select the members name in the upper right corner > Preferences.



6. Under Delivery, All documents – Online Only. This confirms they have properly enrolled in e-statements.
  - a. In this screen the member will also be able to update their preference for notifications of documents available.

