1. Once logged into online banking, from the menu select Services > Statements.



- 2. The member will be prompted to verify a code via PDF.
- 3. Selecting **Get Code** will open a new window displaying 4 letters, those letters will be entered into step 2 and selecting verify.

T irst Tir	RALLY CREDIT UNION	your \	erification code click Home to save your settings	
	Home Transactions	~	PDF Verification The E-Sign Act requires us to verify that you are able to view PDFs. PI	ease help us by following these two steps:
	Skip-A-Pay		Press "Get Code"—you will see a PDF with a code for you to copy and paste. 2 Get Code 6	Paste the code exactly as it appears into this field and click Verify. (Can't see a PDF?)
=	Services	~		Enter Code Verify

4. Getting the PDF verification success message, indicates they have successfully enrolled in e-statements.



5. To confirm this enrollment, select the members name in the upper right corner > Preferences.



- 6. Under Delivery, All documents Online Only. This confirms they have properly enrolled in e-statements.
 - a. In this screen the member will also be able to update their preference for notifications of documents available.

eDocuments (8)	Preferences	
	Primary Customer Number #50050919 Add Nickname	
	Delivery All Documents Online Only	1